

## 45 C.F.R. § 2105.11

## What should you know about how the Agency processes requests?

- (a) Except as described in § 2105.12, the Agency is responsible for responding to the request and for making a reasonable effort to search for responsive records.
- (b) In determining which records are responsive to a request, the Agency will include only records in its possession and control on the date that it begins its search.

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