

45 C.F.R. § 1802.5

Procedure for announcing meetings.

(a) Except to the extent that such information is exempt from disclosure under the provisions of § 1802.4, in the case of each Board or committee meeting, the Executive Secretary, acting at the direction of the Board, shall publish in the Federal Register, at least seven days before the meeting, the following information:

- (1) Time of the meeting;
- (2) Place of the meeting;
- (3) Subject matter of the meeting;
- (4) Whether the meeting or parts thereof are to be open or closed to the public; and
- (5) The name and phone number of the person designated by the Board or committee to respond to requests for information about the meeting.

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