

## 45 C.F.R. § 1623.4

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### Suspension procedures.

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- (a) Prior to a preliminary determination involving a suspension of funding, the Corporation shall designate either the President or another senior Corporation employee to conduct any final review that is requested pursuant this part. The Corporation shall ensure that the person so designated has had no prior involvement in the proceedings under this part so as to meet the criterion of impartiality described in this section.
- (b) When the Corporation has made a proposed determination, based on the grounds set out in § 1623.3 of this part, that financial assistance to a recipient should be suspended, the Corporation shall serve a written proposed determination on the recipient. The proposed determination shall:
- (1) State the grounds and effective date for the proposed suspension;
  - (2) Identify, with reasonable specificity, any facts or documents relied upon as justification for the suspension;
  - (3) Specify what, if any, prompt corrective action the recipient can take to avoid or end the suspension;
  - (4) Advise the recipient that it may request, within 5 business days of receipt of the proposed determination, an informal meeting with the Corporation at which it may attempt to show that the proposed suspension should not be imposed; and

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