

45 C.F.R. § 1179.4

Notice requirements.

- (a) Deductions shall not be made unless the employee is provided with written notice signed by the Chairperson of the debt at least 30 days before salary offset commences.
- (b) The written notice shall contain:
- (1) A statement that the debt is owed and an explanation of its nature, and amount;
- (2) The agency's intention to collect the debt by deducting from the employee's current disposable pay account;

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