

45 C.F.R. § 1171.10

Administrative appeals.

(a) You may appeal a denial of your request for NEH records (except NEH OIG records) and/or FCAH records to The Deputy Chairman, National Endowment for the Humanities, 400 7th Street SW., Room 4053, Washington, DC 20506. You may also send your appeal to the NEH General Counsel by facsimile at 202–606–8600, by email at *gencounsel@neh.gov*, or through the NEH's electronic FOIA request system, which is available on the NEH Web site at *www.neh.gov*. For a denial of your request for OIG records, you may appeal by facsimile at 202–606–8329, by email at *oig@neh.gov* or by mail to The Inspector General, National Endowment for the Humanities, 400 7th Street SW., Room 2200, Washington, DC 20506. Your appeal must be in writing and received by NEH within ninety (90) days of the date of the letter denying your request in whole or in part. Your appeal letter must clearly identify the NEH decision that you are appealing and contain the tracking number, if assigned. You should clearly mark your appeal letter and envelope "Freedom of Information Act Appeal."

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