
29 C.F.R. § 1601.12

Contents of charge; amendment of charge.

(a) Each charge should contain the following:

- (1) The full name and contact information of the person making the charge except as provided in § 1601.7;
- (2) The full name and contact information of the person against whom the charge is made, if known (hereinafter referred to as the respondent);
- (3) A clear and concise statement of the facts, including pertinent dates, constituting the alleged unlawful employment practices: See § 1601.15(b);

This document is only available to subscribers. Please log in or purchase access.

[Purchase Login](#)