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## 29 C.F.R. § 1430.8

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### Advisory committee meetings.

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- (a) *Initiation of meetings.* (1) Committee meetings may be called by:
- (i) The Director or the head of the office most directly concerned with the committee's activities;
  - (ii) The agency officer referred to in paragraph (a)(1)(i) of this section, and the committee chairman, jointly; or
  - (iii) The committee chairman, with the advance approval of the officer referred to in paragraph (a)(1)(i) of this section.
- (2) The Service's committee management officer shall be promptly informed that a meeting has been called.
- (b) *Agenda.* Committee meetings shall be based on agenda approved by the officer referred to in paragraph (a) (1) of this section. Such agenda shall note those items which may involve matters which have been determined by the Office of the General Counsel as coming within the exemptions to the Freedom of Information Act, 5 U.S.C. 552(b).

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