
29 C.F.R. § 18.30

Service and filing.

(a) *Service on parties*—(1) *In general*. Unless these rules provide otherwise, all papers filed with OALJ or with the judge must be served on every party.

(2) *Service: how made*—(i) *Serving a party's representative*. If a party is represented, service under this section must be made on the representative. The judge also may order service on the party.

(ii) *Service in general*. A paper is served under this section by:

(A) Handing it to the person;

(B) Leaving it;

(1) At the person's office with a clerk or other person in charge or, if no one is in charge, in a conspicuous place in the office; or

(2) If the person has no office or the office is closed, at the person's dwelling or usual place of abode with someone of suitable age and discretion who resides there.

(C) Mailing it to the person's last known address—in which event service is complete upon mailing;

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