

31 C.F.R. § 27.6

Written response.

(a)

(1) A person served with an Initial Notice of Assessment may make a written response explaining why the civil penalty should not be imposed, explaining why a civil monetary penalty should be in a lesser amount than proposed and/or explaining why the terms of a proposed civil or equitable remedy should be modified. The written response must provide:

- (i) A reference to and specifically identify the Initial Notice of Assessment involved;
- (ii) The full name of the person charged;
- (iii) If not a natural person, the name and title of the head of the organization charged; and
- (iv) If a representative of the person charged is filing the written response, a copy of the duly executed designation as representative.

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